

Notice of request for more information

The Environmental Permitting (England & Wales) Regulations 2016

Use for duly made applications only, complete the name and address fields with the legal person and the proper address. For definitions of these terms and further information see the ‘How to serve a notice’ section of [OI 233\_08 Environmental permitting in NPS: determining an application](http://ams.ea.gov/ams_root/2008/201_250/233_08.doc).

The Director

name

defra\_applicationcompanyaddress

Application number: defra\_applicationnumber

The Environment Agency, in exercise of its powers under paragraph 4 of Part 1 of Schedule 5 of the above Regulations, requires you to provide the information detailed in the attached schedule. The information is required in order to determine your application for a permit duly made on defra\_dulymadecompletedate.

Send the information to either the email or postal address below by insert date. If we do not receive this information by the date specified then we may treat your application as having been withdrawn or it may be refused. If this happens you may lose your application fee.

Email address: [waste-permitting-psc@environment-agency.gov.uk](mailto:waste-permitting-psc@environment-agency.gov.uk).

Postal address:

Permitting and Support Centre

Quadrant 2

99 Parkway Avenue

Parkway Business Park

Sheffield

S9 4WF

fullname **signature not needed**

Authorised on behalf of the Environment Agency  
Date: DD Month YYYY

**Notes**

These Notes do not form part of this notice.

**! Important.** When completing this notice, follow the steps in the ‘More information to help you determine applications’ section of[OI 233\_08 Environmental permitting in NPS: determining an application](http://ams.ea.gov/ams_root/2008/201_250/233_08.doc)

Use the relevant paragraph below depending on whether this is the first, second or third notice on the same issue.

Please note that we charge £1,200 where we have to send a third or subsequent information notice in relation to the same issue. We consider this to be the first notice on the issues covered in this notice.

Please note that we charge £1,200 where we have to send a third or subsequent information notice in relation to the same issue. We consider this to be the second notice on the issues covered in this notice.

Please note that we charge £1,200 where we have to send a third or subsequent information notice in relation to the same issue. We consider this to be the third notice on the issues covered in this notice. We will contact you shortly to request this payment. You must pay this extra charge before your application is determined. Adapt for 4th and subsequent notices

Use the paragraph below when requesting information that attracts an additional assessment charge. The plans/assessments we charge for and the costs are set out in section 2.8 of the [charging guidance](https://www.gov.uk/government/publications/environmental-permitting-charges-guidance/environmental-permitting-charges-guidance#permit-application-charges) and table 1.19 of the [tables of charges](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/691920/EPR-table-of-charges.pdf).

As part of this notice we are requesting insert name of plan. There is a charge of £ amount to assess these plans. We will contact you shortly to request this payment. You must pay this extra charge before your application is determined

Use the following text when adding explanatory notes in italics beneath the questions and/or when requesting further information in relation to a Fire Prevention Plan assessment:

The notes in italics that appear after each question in this Notice do not form part of the Notice. The notes are intended to assist you in providing a full response.

**Fire Prevention Plan**

You must consider the ‘Fire Prevention Plans: environmental permits’ guidance (updated 9th November 2016), hereafter referred to as the guidance, and come to your own view as to what proposals you consider will meet the objectives to:

·         minimise the likelihood of a fire happening;

·         aim for a fire to be extinguished within 4 hours; and

·         minimise the spread of fire within the site and to neighbouring sites.

You can follow the measures set out in the guidance and if you do so you will meet the objectives of the guidance and we are likely to approve your Fire Prevention Plan (FPP). If you do not include these measures you can propose alternative measures to meet the objectives. We will technically assess your alternative measures and, if we are satisfied that they meet the objectives, we can approve the FPP.

If your proposals do not meet the measures in the guidance, you should explain in detail the alternative measures you intend to take and how those measures can meet the objectives. This applies to each of the questions we have asked below.

**Schedule**